



Guidelines for presentation of bids to hold FAI/CIVL Championships

Championships to be awarded during the Plenary 2011:

- **World HG championship (Class 1) in 2013**
- **World PG championships in 2013**
- **World PG Accuracy Championships in 2013**

1. **Location & Date:** Bids will be presented during the CIVL Plenary meeting in Lausanne (Switzerland), 24 – 27th February 2011.

Presentations will be on Saturday and voting on bids on Sunday morning. Presentations should be no longer than 20 minutes (absolute maximum).

2. **Presenters:** Bids should be presented by persons with sufficient knowledge to answer questions on all aspects of the bid including financial aspects. The Meet Director or Organisation Director should be present together with a representative of the NAC. And, in the case of bids for World Championships, if possible, a senior representative of the Local Authority should attend. If possible, at least one of the most knowledgeable bid presenters should be available the day before the presentation to answer any questions raised by the relevant Subcommittee.

3. **New sites and/or new organisers:** To be eligible, the NAC making the bid shall, as a minimum, have held a national championship or FAI Category 2 competition, with a minimum entry of 50 pilots, on the proposed site(s) within the last four years before the bid is received. Observers acceptable to CIVL shall either have attended such an event or will be invited to do so before CIVL awards the Championship.

4. **NAC confirmation:** The bid must be supported by a letter of confirmation of bid from the NAC and a letter of support from the local authority of the area in which the event is to be held

5. **Bid Information:** The bid must be accompanied by: a completed copy of Annex A Part 1 and Part 2 (provisional budget – a sample budget is provided as a start point), signed by the organiser; and a detailed map of the championship task area showing details of airspace restrictions and any “no-fly” areas.

6. **Prior to the Plenary session:**

An electronic copy of the bid, including Annex A Parts 1 and 2, should be sent to the CIVL President (email: john@rogallo.co.uk) by the 15th December 2010 to be reviewed by the

Bureau prior to the Agenda deadline of 29th December. The bid will be circulated to the CIVL delegates with the agenda by 12th January 2011.

7. **FAI/CIVL rules and guidelines:** Before presenting the bid, bidders should familiarise themselves with the relevant chapters and annexes in FAI General Section and Section 7, CIVL Internal Regulation Chapter 3.6 and Guidelines for Organisers (available on the FAI website at http://www.fai.org/hang_gliding/documents)

8. **Language:** the presentation is to be in English

9. **Format:** This should start with a verbal presentation of the information required in Annex A Part 1. Slides may be used to illustrate launch areas and goals. It will be useful if paper copies of the information are made available to delegates prior to the presentation. This verbal presentation will be followed by questions from the delegates. If sufficient time is left a short AV presentation may be played BUT if videos are shown they should ONLY show information relevant to the competition. Please DO NOT show tourist type videos.

10. **Visual Aids:** Powerpoint, maps, flip charts, overhead projectors, videos, etc. Please advise Cosette Mast (cosette@fai.org) by 1 February 2011 what visual aids equipment is required.

11. **Sanction fee:** Intentions to bid must be accompanied by a sanction fee deposit of € 640. This deposit will be refunded if the bid is unsuccessful. The deposit must arrive in the FAI account by 29th December 2010:

Bank: Crédit Suisse Private Banking
Rue du Lion d'Or 5-7
Case postale 2468
CH- 1002 Lausanne
Switzerland

Account name: Fédération Aéronautique Internationale
Account Number: 0425-457968-32 (Euro)
SWIFT Code: CRES CHZZ 10A
IBAN : CH31 0483 5045 7968 3200 0

or by credit card at the FAI Office (tel +41 21 345 1070 or fax +41 21 345 1077)

12. The Championship will be awarded subject to the signing of the **Organiser Agreement**

13. In the interests of fairness to all bidders and to facilitate evaluation of bids, please remember to present only relevant information.

CIVL looks forward to seeing you in Lausanne and wishes you a successful presentation.

John Aldridge
CIVL President